

4. COMPETENCE: MANAGEMENT | COORDINATION

The Bachelor of Science develops, implements and maintains a management system or parts thereof to ensure that the system conforms to the relevant legislation and quality standards and the organisation's norms and values.

	Level I	Level II	Level III	Level IV
	The student <i>checks the work against the requirements of different management systems.</i> He demonstrates this by:	The student <i>makes a contribution to one or more management systems within the organisation.</i> He demonstrates this by:	The student <i>implements and maintains a management system.</i> He demonstrates this by:	Experienced professional (see description of competence above). He demonstrates this by:
a	Identifying and noting actual or potential problems in implementing a management system.	Making proposals for solving problems connected with the implementation and maintenance of a management system.	Anticipating possible problems in implementing and maintaining a management system.	Analysing any problems relating to the development, implementation and maintenance of a data or other management system.
b	Reviewing the options for improving the implementation of a management system.	Making proposals for improving a management system.	Preparing an improvement plan for a management system and implementing it or arranging its implementation.	Preparing, implementing and assessing an improvement plan that will solve the problems in a creative, structured and economically viable way.
c	Showing that he is familiar with relevant legislation.	Applying in practice elements of legislation when updating a management system.	Incorporating new legislation or socially desirable developments into an existing management system.	Taking account of legislation and national and international standards and values, particularly in the area of sustainability and reliability.
d	Fitting his activities into the management systems used at his place of employment.	Verifying compliance with the guidelines for generally applicable management systems.	Maintaining and/or improving the management systems used at his place of employment and implementing a new system if required.	Coordinating activities relating to the development, implementation and maintenance of the data or other management system (or parts thereof).
e	Reporting on compliance with the guidelines for the management systems used when carrying out his activities.	Reporting on the implementation of one or more management systems at his place of employment.	Reporting on and presenting changes in one or more management systems.	Reporting and presenting information in accordance with the standard applicable in the professional field.
f	Providing, on request, information for employees on the implementation of the management system used.	Keeping employees fully informed of the contents of a management system and alerting them to any changes.	Helping employees to use a management system.	Keeping employees fully informed of the contents and use of the data management system and any changes.